

NOTICE FOR ALL TREASURERS

Re: IRS Filing

Form 990-N filers will use a new sign-in process beginning this summer.

Beginning August 2022, smaller charities that are eligible and choose to file Form 990-N, Electronic Notice for Tax-Exempt Organizations (e-Postcard), must sign into the IRS modernized authentication platform using either their active IRS username **or** create an account with [ID.me](#), the current IRS credential service provider.

When accessing the [Form 990-N submission page](#), Form 990-N filers have three options:

1. Sign in with their active IRS username: Users with an active IRS username have the option to access the Form 990-N submission page using their existing IRS credentials or they can choose to create a new account with [ID.me](#).
2. Sign in with their existing [ID.me](#) account: Users that have an [ID.me](#) account to access other IRS online services or from a state or federal agency can sign in using their existing [ID.me](#) account.
3. Create a new [ID.me](#) account: Users that don't have an active IRS username credential must register and sign in with [ID.me](#).

[ID.me](#) account creation requires an email address and multifactor authentication. Form 990-N filers who have an existing IRS username and register for an [ID.me](#) account must use the same email address.

If you have further questions, click here: [IRS Form FAQs](#) for more information.